

**DEPARTMENT OF SOCIAL SERVICES**  
**744 P Street, Sacramento, CA 95814**



September 24, 2003

COUNTY FISCAL LETTER (CFL) NO. 03/04-31

TO: COUNTY WELFARE DIRECTORS  
COUNTY WELFARE FISCAL OFFICERS  
COUNTY AUDITOR CONTROLLERS  
COUNTY PROBATION OFFICERS

SUBJECT: KINSHIP GUARDIANSHIP ASSISTANCE PAYMENT (Kin-GAP)  
PROGRAM: NEW STANDARD RATE FOR THE FEDERAL SHARE  
OF THE KIN-GAP RATE

REFERENCE : CFL No. 01/02-52, dated March 25, 2002, All County Letter (ACL) 03-38,  
dated August 19, 2003.

The purpose of this letter is to advise counties of the increased standard rate for the federal portion of the Kin-GAP program due to a CalWORKs cost of living adjustment (COLA).

Effective with the June 2003 Assistance Claim, the TANF portion of the Kin-GAP rate will increase to \$337.00. The balance will continue to be funded at 50 percent State and 50 percent County share. The total grant payment remains unchanged.

As stated in the above referenced CFL, periodically the standardized rate may be adjusted (e.g., for a COLA). Therefore, the standardized rate will be reviewed and the appropriate increases made. Counties will be notified of rate changes in future letters.

For fiscal claiming purposes, any approved underpayments are to be reported on the appropriate assistance claim form as a prior month supplemental payroll.

If you have any questions regarding this CFL, please contact Diane Lee of the Financial Services Bureau at (916) 657-3390.

Sincerely,

*Original Document Signed By*  
*Marge Dillard on September 24, 2003*

MARGE DILLARD, Chief  
Fiscal Systems and Accounting Branch

c: CWDA